ARSHDEEP SINGH

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# Professional Summary

I can excel in any position or environment using solid skills and past experiences. Collaborates with others to meet deadlines. Communicates effectively with co-workers and customers. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

# Experience

##  cashier& merchandiser

**Dollarama**  **April 1,2023-April 30,2023**

* Maintain daily cash flow activities.
* Re-arrange products according to their type.
* Clean the whole area.

## cook &dishwasher JANUARY /2023-FEBRUARY/2023.

## 241 pizza store– Timmins, ON

* Prepared multiple orders simultaneously during peak periods with a high accuracy rate, maximizing customer satisfaction and repeat business.
* Set up and prepared cooking supplies and workstations during opening and closing to maximize productivity.
* Changed and sanitized cutting boards, benches, and surfaces between tasks to avoid cross-contamination.
* Took food orders from cashiers and cooked items quickly to complete order items together and served hot.

## Housekeeping & cleaning  October/2022 - December/2022.

**Senator Hotel** – Timmins, ON

* Disinfected and mopped to keep facilities sanitary and clean.
* Disposed of trash and recyclables each day to avoid waste buildups.
* Cleaned and stocked guest rooms by replacing used towels and liners, vacuuming floors, making beds, and restoking bathroom items.
* Vacuumed rugs and carpeted areas in offices, lobbies, and corridors.
* Adhered to a professional house cleaning checklist.

**Sales representative JANUARY/2020-JULY2020**

**Dell Company (Patiala, India)**

* Aiding clients in their search for new goods or services.
* Finding potential customers, turning them into leads, and then converting them to customers.
* Making product recommendations based on customer wants and needs.
* To address any queries about the product, use strong research abilities and in-depth product or industry knowledge.
* preparing and sending management weekly sales or inventory reports
* Keeping contact lists and following up with clients to maintain relationships.

**Cashier July/2019-November2019**

**Big Bazar, (Patiala, India) (Departmental store)**

* Deal with customers' cash, credit, or check transactions.
* Scan products and take payments.
* Make sure the price is right.
* Issue tickets, receipts, refunds, or issue changes
* Redeem coupons and stamps.

#  Education

## high school diploma September- 2022

**Northern College of Applied Arts and Technology** – South Porcupine, ON

**Secondary school l APRIL2017-MARCH2018**

Multipurpose senior secondary school, Patiala-(Punjab-India)

**HIGH school APRIL2015-MARCH2016**

Dav Public School Patiala- (Punjab, India)

**Achievements**

* Have a G-1 license.
* Have a first-Aid CPR certificate.
* Have a security license.

# Skills & Abilities

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| * Hardworking
* Fast learner & good communicator
* Responsible & reliable
* Punctual & Active listener
* Co-operative
* Fast typing
* Manage emails& calls effectively.
* Flexible

Availability:Full time |  |