Jashandeep Singh Mahal

Technical Writer

Experienced Technical Writer with a demonstrated history of working in the computer software industry. Skilled in Technical Writing, Web Content Writing, SEO, Copywriting and Blogging. Strong media and communication professional having fine writing skills to produce crisp and engaging content.

✉ jashandeepsinghmahal@gmail.com

📍 Canada

📱 9057838331

in linkedin.com/in/jashandeep-singh-mahal-695570160

WORK EXPERIENCE

Content Coordinator
Webner Solutions, Mohali

03/2019 - 11/2021   *Mohali, Punjab*

Achievements/Tasks

- Managed Content (Research, Create, Review, and Publish).
- Prepared help documents for software products.
- Interviewed the development team including the developer, manager and QA for research.
- Reviewed the applications for UX.
- Attended meetings to outline documentation requirements.
- Performed QA to validate the documentation.
- Managed company social media profiles.
- Tracked SEO results and prepared content strategy for better reach.

*Contact : Karanpreet Kaur -
           https://www.linkedin.com/in/karanpreet-kaur/*

EDUCATION

Bachelors of Engineering: Computer Science
Chandigarh University

08/2014 - 07/2018   *Mohali, India*

SKILLS

Content Writing   SEO   Blogging

Social Media Profile Handling   Copywriting

Research   Proofreading   Mailchimp

WordPress   Testing   Google Docs

Microsoft Word   Microsoft Excel

ACHIEVEMENTS

Best Performance Award (05/2019)

LANGUAGES

English
Full Professional Proficiency

Punjabi
Native or Bilingual Proficiency

Hindi
Native or Bilingual Proficiency

INTERESTS

Gardening   Music   Basketball