**Sumrath Cheema**

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Early Childhood Educator

**HIGHLIGHTS OF QUALIFICATIONS**-

* 1 year of experience as an Early Childhood Education student completing a placement in an infant program.
* Graduated from Early Childhood Education in April 2019.
* Demonstrates flexibility, positive enthusiasm and excellent problem-solving skills gained through placement experience.
* Good organizational, leadership and prioritizing skills.
* Well-developed interpersonal and relationship building skills with children, families and staff.
* Ability to take the initiative
* Dedicated team player as well as can work independently with proven ability to learn quickly
* Strong computer skills with proficiency in Microsoft office.
* Languages: English, Hindi and Punjabi

 **Work Experience**-

**Packer**

The Edibles and infusions Corporations March 2022 – July 2022

* Packed candies into bags and made boxes with tape.
* Labelled the boxes and worked with speed to ensure hourly production.

**Omni Customer fulfillment associate**

Walmart, Selkirk, MB March 2022 – March 2022

* Efficiently picks and assembles orders from various temperature areas with great care and quality in mind to achieve “On Time” delivery to customers.
* Packs orders with attention to detail including distinguishing between similar named products, exact quantity, correct product codes

**Cashier**

Tim Hortons, Winnipeg, MB September 2021 – March 2022

* Greet customers, take food orders and ensure customer satisfaction.
* Keeping the store clean and sanitized at all times.

**Sales Associate**

7-eleven, Winnipeg, MB September 2021- February 2021

* Assist customers throughout the day and ringing customer purchases using the electronic cash registers.
* Keeping the store clean and stocking the merchandise throughout.

**Technical support Advisor**

24-7 Intouch, Winnipeg, MB July 2021- August 2021

* Demonstrate ownership of the customer experience and determination to deliver a comprehensive resolution.
* Communicate clearly and effectively, in both written and verbal formats.
* Utilize an effective time management strategy, include the ability to multi-task, prioritize, organize and balance workload.

**Baker and Cashier**

Manohar Vegetarian Bakery, Winnipeg, MB May 2020 – June 2021

* Ensured that each customer received outstanding service by providing a friendly environmentally.
* Answered the phone, and addressed basic questions.

**Picker and Packer**

Amazon Fulfillment center, Brampton, ONOct2019 – March 2020

* Fulfilled orders quickly to accomplish challenging daily objectives.
* Volunteered for additional hours and shifts during peak periods to meet tight shipping deadlines.

**Early Childhood Educator**

Simply smart Child Care, Mississauga, ON June 2019 – September 2019

* Worked with my colleagues in a team by contributing in the making of high quality early learning environment, as well as communicating with children’s parents.
* Supported children throughout the day, to make transitions easier and help them reach their potential.

**Packer Picker**

Metro Canada Logistics, Brampton, ONApril - July 2018

* Efficiently packaged clothes, shoes and other accessories maintaining consistency to meet fulfillment deadlines.
* Marked and labelled containers with accurate shipping information to prevent delays.

**Warehouse Packer**

Archway, Mississauga, ONOct 2017- Dec 2017

* Assembled and prepared cartons, crates and containers to protect materials during shipment.
* Demonstrated great teamwork skills with staff members involved in production and transport.

**Education –**

**Early Childhood Education Diploma** September 2017 - April 2019

 Sheridan College, Oakville, ON

 **References available upon request**