

KAVITA KUMARI

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Experienced warehouse associate with strong skills in inventory management, order picking, and logistics. Demonstrated ability to work efficiently in a fast-paced environment and prioritize multiple tasks. Seeking a position in a busy warehouse where I can utilize my skills and contribute to the success of the team.

EXPERIENCE

JAN 2022 – MAR 2023

WAREHOUSE ASSOCIATE, GREEN LIFE INC. MISSISSAUGA, ON

- Received, sorted, and stored incoming products in accordance with established procedures
- Conducted regular inventory checks and updated inventory records as necessary
- Picked and packed orders with accuracy and efficiency
- Operated forklift and other warehouse equipment safely and effectively
- Assisted with shipping and receiving as needed
- Contributed to the development and implementation of new processes to increase efficiency

OCT 2020 - NOV 2021

SHIPPER OR RECEIVER, EPAC FLEXIBLE PACKING, MISSISSAUGA, ON

- Assisted with receiving, storing, and shipping products
- Conducted regular quality control checks to ensure products met standards
- Assisted with inventory management and cycle counts
- Picked and packed orders with attention to detail and accuracy
- Maintained a clean and organized warehouse
- Assisted with loading and unloading trucks and containers

EDUCATION & CERTIFICATIONS

BACHLOR'S DEGREE

MAR 2012 - JUN 2016

RAMGARHIA INSTITUTE OF ENGINEERING & TECHNOLOGY, PHAGWARA, INDIA

HIGH SCHOOL EDUCATION

MAR 2011 - MAR 2012

JBKSCMG SR SEC SCHOOL, MUKERIAN, INDIA

SKILLS

- Inventory management
- Order picking
- Quality control
- Logistics
- Safety regulations
- Teamwork
- Attention to detail
- Communication

LANGUAGE

- ENGLISH
- PUNJABI
- HINDI