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| MANPREET kAUR | |  |  | | --- | --- | | 3027 coral drive Mississauga, Ontario |  | | 4379893641 |  | | Manpreetkaurmehrokambition@gmail.com |  | |

**Work Experience**

**Warehouse Associate**

**Sierra Custom Foods**

* Sort and pack food products on the assembly line
* Label packages with product information and weight
* Place packages on a pallet
* Pull defective products
* Stock station with packaging materials
* Keep up with assembly line or pace of production
* Maintain a safe and clean workspace
* Quality check of food products
* Fast pace environment

**Warehouse Associate**

**Give And Go Bakery**

· Responsible for performing various general plant tasks; packaging, feeding product to the line and/or packaging, making boxes, applying tamper seals, closing lids, etc that help to ensure good quality product is produced at all times.

· Responsible for performing any task that will be associated with the assembly or packaging of the product.

· Responsible to perform the job responsibilities of a back-up Machine Operator for coverage purpose from time to time.

· Responsible for practicing and adhering to Food Safety, GMP’s (Good Manufacturing Practices) and Health and Safety policy at all times

Responsible for other reasonable duties as assigned by the Area Leader/Supervisor and/or Plant Manager.

**Kitchen Helper**

**Royal Paan**

* Mopping and sweeping the kitchen
* Taking out the garbage and replacing garbage bags
* Washing, drying, and putting away all dishes and kitchen utensils
* Unloading food supplies from delivery trucks
* Helping cooks prepare for meals by washing, cutting, peeling, and slicing ingredients
* Packing takeout orders for customers
* Clearing and cleaning tables for Waitstaff when necessary
* Refilling condiments or other supplies at tables

**Currently working in McDonald’s and having an experience to work there.**

**Skills:**

* Excellent in cash handling and making reports.
* Multi tasker, able to manage a number of projects
* High level of flexibility
* Excellent communication skills with multicultural awareness
* Problem solving abilities
* Highly responsible and reliable
* Superior customer service skills, including excellent telephone manner
* Able to handle complaints and customer requests professionally
* Excellent organizational and communication skills, while working independently in a dynamic, demanding and confidential environment

**Education:**

**Senior Secondary School** April 2021

**(Medical Stream)**

**Software Knowledge:**

Microsoft-Office

Tally ERP 9

Excel

**Availability:**

Monday to wednesday after 1pm

thursday to Sunday full day.