**JASHANDEEP KAUR**

10 Hummingbird court, Brampton, ON L6Y3N7 jashanguraya2001@gmail.com 647 220 4221

**Education**

**Advance diploma in Business management**

Humber college, Etobicoke, ON

September 2021-Dec 2022 (Pursuing)

**MS software Training**

NCM Institute of technology, Punjab, India

**Secondary school**

VVN School of science, Haryana, India

March 2019

**SKILLS**

* **Software-** Photoshop along with some basic Microsoft software: Excel, word, PPT.
* Estimating material quantities, areas etc.
* Problem-solving with great management skills.

**Restaurant experience**

**RESTAURANT FRONT STAFF**

Duties- Greeting customers, answering phone calls, taking orders, resolving issues regarding orders, Scheduling appointments, inventory management, maintaining customer and work-friendly environments, and interacting with new people daily, helping people in finding their best choice of food.

**Field Experience**

**Assistant Building technician**

 I worked as a building technician assistant in super puff for more than 6 months where I was responsible to assist the supervisor in physical and office works. There I was responsible for maintenance works like, installation of various building components (Racks, chairs, tables, Front desk counters), I also was responsible as a material handler there.

Our work includes shifting of existing entities in the building with new one.

**Retail Merchandiser in M30 retail services ltd**

I worked in M30 retail services as a retail merchandiser in Walmart . There I was responsible for maintaining the racks adjusting them according to new products and items ,and I was also responsible for restocking all the product in the front shelves to customers and updating all the seasonal products .

**LINDTT**

**Material handler & General labour**

* Working in fast environment as a production line associate for packing, production of food for long hours standing at one place.
* Taking care of material in inventory to keep it up to date.
* Keep records for daily works for our team as I was responsible for keep record for my teammates.

**SALES, RETAIL, AND CUSTOMER SUPPORT AT FASHION FEVER’S**

 I handle the front desk there at the store and reset the store clothes according to the seasonal changes and new arrivals .I also monitors the product display and store’s inventory time to time

**Other work history**

* Worked in Fresh Start Foods, Milton
* Worked in world Pac, Mississauga
* Worked in Galaxy, Hamilton
* Also, worked in Super puff, Orangeville

**SECURITY EXPERIENCE:**

* WORKED WITH BLACKBIRD SECURITY FORCE, CANADA FOR 9 MONTHS.
* Worked as a uniform guard in Sephora in Bramalea city center.
* Worked as a guard in Rexall drugstore and on construction sites in Brampton, patrolling and preparing data sheets of ins and outs, preventing robbery in stores, etc.
* WORKED WITH SSJ SECURITY SERVICES FOR 1 YEAR.