

Yash Padhiar

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Objective

A highly passionate and enthusiastic individual seeking a part-time job, where my skills and qualifications can be utilized in the best way possible.

Experience

Work experience

EMPLOYEE | TIM HORTONS |

- STORE FRONT (PUNCHING ORDERS, CASHIER, MAKING DRINKS, HANDING OUT DONUTS, TIMBITS, MUFFINS ETC)
- Drive Thru (Window, Drinks, Punching orders)
- Fridges
- Sweeping and mopping
- Washrooms
- Handling Customers with respect and proper communication
- Garbage

CLERK/ASSISTANT | MUNDI ACCOUNTING | MARCH 2021-APRIL 2021

- Front desk helper responsible for administrative duties
- Answering and making phone calls for Customers
- Receiving Documents
- Organizing Tax returns
- Checking up on Customers needs as a volunteer

Volunteer experience

TEMPLE | HINDU TEMPLE | APRIL 2019- JULY 2019

- Demonstrated effective leadership skills.
- Customer Service such as Picking up calls and taking care of the customers.

Education

HUMBER COLLEGE | SEPTEMBER 2022-PRESENT

- Pursuing Accounting

Skills and Qualifications

- Excellent interpersonal skills, demonstrated through customer service, and effective team management.
- Able to complete tasks within a given timeline with the use of note taking.
- Always arrive ahead of time and help coworkers attend to customers.

- Capable of multitasking, and working in a fast paced environment.
- Proficient in computer software programs, like MS word, Excel, PowerPoint and other important software used in daily life.
- Able to pick up new information and systems quickly and Able to do detailed work
- Fluent in English, Hindi, and Gujarati.
- Excellent written, verbal and communication skills.
- Fast-learner and love working with people of all ages.
- Energetic, friendly and pleasant to work with.

References available upon request