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| Brampton, ON L6Y **|** 647‑767‑2233 **|** Taran4sidhu@gmail.com |

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Tarandeep Kaur Sidhu

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| **Skills** | |  |  |  | | --- | --- | --- | | * Project Cost Estimation * Customer Service * Assembly and Production * Material Shelving | * Time Management * Customer and Client Relations * Verbal and Written Communication |  | |

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| **Work History** | **Material Handler** 08/2022 to 04/2023  **Canadian Tire**, Brampton, ON   * Alerted supervisors and coworkers of hazards and other issues for quick resolutions. * Operated walkie pallet truck and pallet jacks to transfer large products from one area of warehouse to another, allowing for easier accessibility. * Attached identifying tags to containers to mark with identifying shipping information. * Received and unpacked shipments and new equipment as directed.   **Cashier (Part Time)** 01/2022 to 01/2023  **Swiss Chalet Restaurant**, Brampton, ON   * Managed time efficiently in order to complete all tasks within deadlines. * Organized and detail-oriented with a strong work ethic. * Exercised leadership capabilities by successfully motivating and inspiring others. * Excellent communication skills, both verbal and written.   **Packer Associate** 03/2021 to 02/2022  **TJX Distribution Center**, Brampton, ON   * Completed daily orders with expert picking and packing of shipments. * Complied with safety, health, and environmental regulations as prescribed by law. * Performed required housekeeping to keep work areas clean such as sweeping floors, putting trash in trash containers and picking up product from floor. * Protected materials for transport by correctly packaging products in boxes and crates.   **Machine Operator** 04/2020 to 02/2021  **Polar Pak**, Brampton, ON   * Set up and ran machinery to produce exceptional products for industrial needs. * Updated daily production logs and informed management of production incidents or non-conformance issues. * Complied with company and OSHA safety rules and regulations. * Assessed equipment after each production run and performed preventive maintenance to keep machines running smoothly.   **Receptionist** 01/2020 to 02/2021  **Baba Dhaba**, Brampton, ON   * Resolved customer problems and complaints. * Responded to inquiries from callers seeking information. * Confirmed appointments, communicated with clients, and updated client records. * Answered phone promptly and directed incoming calls to correct offices. |

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| **Education** | **Mohawk College of Applied Arts And Technology**, Hamilton, ON  **Graduation**, Tourism, 04/2022 |