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| Brampton, ON L6Y **|** 647‑767‑2233 **|** Taran4sidhu@gmail.com  |

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Tarandeep Kaur Sidhu

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| **Skills** |

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| * Project Cost Estimation
* Customer Service
* Assembly and Production
* Material Shelving
 | * Time Management
* Customer and Client Relations
* Verbal and Written Communication
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| **Work History** | **Material Handler** 08/2022 to 04/2023 **Canadian Tire**, Brampton, ON * Alerted supervisors and coworkers of hazards and other issues for quick resolutions.
* Operated walkie pallet truck and pallet jacks to transfer large products from one area of warehouse to another, allowing for easier accessibility.
* Attached identifying tags to containers to mark with identifying shipping information.
* Received and unpacked shipments and new equipment as directed.

**Cashier (Part Time)** 01/2022 to 01/2023 **Swiss Chalet Restaurant**, Brampton, ON * Managed time efficiently in order to complete all tasks within deadlines.
* Organized and detail-oriented with a strong work ethic.
* Exercised leadership capabilities by successfully motivating and inspiring others.
* Excellent communication skills, both verbal and written.

**Packer Associate** 03/2021 to 02/2022 **TJX Distribution Center**, Brampton, ON * Completed daily orders with expert picking and packing of shipments.
* Complied with safety, health, and environmental regulations as prescribed by law.
* Performed required housekeeping to keep work areas clean such as sweeping floors, putting trash in trash containers and picking up product from floor.
* Protected materials for transport by correctly packaging products in boxes and crates.

**Machine Operator** 04/2020 to 02/2021 **Polar Pak**, Brampton, ON * Set up and ran machinery to produce exceptional products for industrial needs.
* Updated daily production logs and informed management of production incidents or non-conformance issues.
* Complied with company and OSHA safety rules and regulations.
* Assessed equipment after each production run and performed preventive maintenance to keep machines running smoothly.

**Receptionist** 01/2020 to 02/2021 **Baba Dhaba**, Brampton, ON * Resolved customer problems and complaints.
* Responded to inquiries from callers seeking information.
* Confirmed appointments, communicated with clients, and updated client records.
* Answered phone promptly and directed incoming calls to correct offices.
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| **Education** | **Mohawk College of Applied Arts And Technology**, Hamilton, ON **Graduation**, Tourism, 04/2022 |