




ARLENE SAMANTHA RAMDEEN

ENTHUSIASTIC WORKER

CONTACT

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-  Brampton, Ontario

PROFILE

A highly organized and hard-working individual with strong education as well as experience. Looking for a challenging position to gain practical experience and striving to expand my learnings, knowledge, and skills.

EDUCATION

Bachelor of Commerce Degree
University of Toronto
September 2022 -

High School Diploma
St. Edmund Campion S.S

SKILLS

Attention to Detail
Problem-Solving
Leadership
Conflict Resolution
Quick Learner
Team Player
Stakeholder Management
Work Ethic
Client Focus
Decision Making
Time Management
Strategic Thinking

EXPERIENCE

● VACCINATION CLINIC VOLUNTEER

Region of Peel

- Assisted in monitoring entrance, walkways/sidewalks traffic and directional flow.
- Welcomed clients and monitored lineups to ensure physical distancing.
- Asked clients arriving at the clinic to wear a face covering.
- Assisted clients with accessibility needs.
- Directed clients to the screener and registration area.
- Provided screening support as requested.

● WORK

Circle Employment 2022

- Worked in a factory/warehouse
- Participated in packing and sealing
- Printed and labelled goods for shipping
- Assisted with quality control and inventory

CERTIFICATIONS & AWARDS

- High School Diploma
- Honour Roll
- Business Certificate
- Ontario Scholar
- Certified First Aider